

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

June 3, 2019

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Ferry called the meeting to order at seven o'clock (7:00) p.m.

Mrs. Ferry asked the members to pause for a moment of silence.

Mrs. Ferry asked the members to stand for the pledge of allegiance.

Roll Call: Present: Troy Johnston, Todd Carson, Robert Blauser, Joe Womer, Shari Neely, Cheryl Ferry

Absent: James Come, Misty Nalepa, Charlene Eggleston, Mark Marterella

Also Present: Mr. Mario Fontanazza, Dr. Pam Dye

Mrs. Ferry stated the Joint Committee members had received copies of the Minutes of the May 6, 2019 meeting in the mail. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Blauser, moved to approve the Minutes of the May 6, 2019 meeting as submitted.

Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Joe Womer, Shari Neely, Cheryl Ferry

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 6/3/19 was submitted for information.

Mr. Carson, seconded by Mr. Blauser, moved to accept the Treasurer and Secretary's Report as of 6/3/19 as submitted.

The motion was unanimously approved.

A list of bills in the amount of \$491,278.92 was presented for approval.

Mr. Carson, seconded by Mr. Johnston, moved to approve the list of bills as presented.

Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Joe Womer, Shari Neely, Cheryl Ferry

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee minutes. He also discussed the Calendar of Events for the month of June and the Monthly Enrollment Report as of 6/3/19 were submitted.

An executive session for School Safety & Security was called at 7:08 p.m.

The meeting reconvened at 7:19 p.m.

Mrs. Ferry requested approval of the action items as presented. Item 8. a) i.- xii. in one motion.

Mr. Carson, seconded by Mr. Blauser, moved to approve action items i.- xii. as follows:

- i. Approve Pat Adams, Sarah Campbell, Robert Nurss and Carol Miller to attend the PACTA fall workshop in State College, PA on September 20 – 21, 2019 at a cost not to exceed \$1,500.00. Funding – Local.
- ii. Approve Robert Moore to attend the PACTA Cooperative Education Conference in State College, PA October 15th - 16th, 2019 at a cost not to exceed \$650.00. Funding – Local.
- iii. Approve administrative raises based on evaluations.
- iv. Approve 2019-2020 contract with CCL Technologies as presented.
- v. Approve PPG Partners in Education Textbook and workbook for Autobody Technology.
- vi. Accept letter of intent to retire for Greg Wacht – Maintenance Tech and Ruby Myers – Maintenance Tech/LPN effective December 31, 2019 and September 30, 2019 respectively.
- vii. Approve advertising for the Maintenance Tech/LPN position.
- viii. Approve the Contract with Community Ambulance for the 2019-2020 School Year in the amount of \$300.00
- ix. Approve additions to the Advisory committees.
- x. Adopt resolution for the Director to electronically sign contracts with the PA department of Education.
- xi. Depositories 2019-2020 – PNC Bank, Citizens Bank, Northwest Bank, and Pennsylvania Local Government Investment Trust (PLGIT)
- xii. Adopt resolution to allow the Director and Business Manager be signers for a new Federal account and Paypal Account at Northwest Bank

Mr. Carson questioned the position in item vii. of a Maintenance Tech/LPN. Mr. Fontanazza explained that that this was a unique position that allowed us to have a person who was an LPN and also offer maintenance responsibilities for the warehouse receiving and custodial duties as well. He also explained that Mrs. Myers was retiring at the end of September and that this would allow for enough time to hopefully find a suitable replacement.

Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Joe Womer, Shari Neely, Cheryl Ferry

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for May 2019.

Under old business, Mrs Ferry requested approval of the updated board policies were located at <https://www.boarddocs.com/pa/vnang/Board.nsf/vpublic?open>.

Mr. Carson, seconded by Mr. Blauser, moved to approve the updated board policies as presented.

Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Joe Womer, Shari Neely, Cheryl Ferry

Nayes: None, motion carried

Under new business, Mrs. Ferry requested approval as follows:

- a) Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2019 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2019 regular meeting.
- b) Approve a 3 year contract with Zito Business for VOIP phone service at a cost of \$351.00 per month beginning as soon as possible.
- c) Approve David Karns as a bus driver for Lepley transportation.

Mr. Carson, seconded by Mrs. Neely, moved to approve as follows:

- a) Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2019 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2019 regular meeting.
- b) Approve a 3 year contract with Zito Business for VOIP phone service at a cost of \$351.00 per month beginning as soon as possible.
- c) Approve David Karns as a bus driver for Lepley transportation.

Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Joe Womer, Shari Neely, Cheryl Ferry

Nayes: None, motion carried.

Upon motion by Mr. Johnston, seconded by Mr. Womer, the meeting adjourned at seven thirty-one (7:31) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee